

COVID-19 POLICIES AND PROCEDURES- IMAGE ORTHODONTICS-DR. RYAN HELMS

The following list is a review of what we have implemented as an office to prevent the spread of COVID-19. We are doing our best to ensure the safety of our staff and patients. We are following the direction of the IDA (Indiana Dental Association), CDC (Center for Disease Control), ADA (American Dental Association), and AAO (American Association of Orthodontics).

1. We ask that patients reschedule if they have any symptoms of COVID-19 (cough, sore throat, difficulty breathing, fever, etc.) or if you have been around anyone that has symptoms or tested positive for COVID-19.
2. Patients will call when they arrive at the office. (765-463-6622) A staff member will come out and get you when we are ready for your appointment. No-one will be allowed to accompany the patient into the office unless it is absolutely necessary. Parents or guardians will need to sign a waiver before the patient will be seen. We have temporarily closed our waiting room to prevent unnecessary exposure.
3. Everyone that enters our office will have their temperature taken at the door with a temporal scanner. Anyone that has a temperature over 100 degrees will not be seen and instructed to reschedule.
4. We will have hand sanitizer available upon entering the building. All common spaces will be sanitized regularly.
5. We have constructed temporary barriers to create "rooms" around each chair to limit the spread of any water droplets/aerosols.
6. We have always taken sanitation and sterilization seriously, and we can assure you that has not changed.
7. We have added extra air purification throughout the building.
8. We have temporarily suspended the use of our tooth brushing station, so patients will need to brush at home before their appointments.
9. Appointments will be scheduled primarily over the phone to limit the amount of people at the front desk.
10. Staff will also have their temperature taken daily and will be self monitoring for any symptoms. Image Orthodontics will be providing the highest level of PPE (personal protective equipment) that we can to our team.
11. If you are not comfortable coming in at this time, we are happy to reschedule your appointment for a later date.